



JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

INSURANCE EXAMINER

\$3,155* - \$4,742

FIELD EXAMINATION DIVISION, SAN FRANCISCO

MULTIPLE POSITIONS

RESPONSIBILITIES:

Under supervision, the incumbent will assist in the financial examinations (audits) of insurance companies to determine their financial status, solvency, and the legality and propriety of their operations; analyze insurers' financial statements and other documents to determine financial condition and propriety of reporting; and do other analytical work as required. When conducting financial examinations of insurers, the insurance examiner must travel to an insurer's place of location, which might be in-state or out-of-state.

DESIRABLE QUALIFICATIONS:

- Possess accounting knowledge and experience, and ability to read and interpret financial statements.
- Have excellent verbal and written communication skills.
- Ability to work as a team member, is flexible and responsive to various tasks assigned.
- Willingness to travel and work away from the headquarters office including out-of-state travel.
- Experience in the use of computer application programs such as Microsoft Word, Excel, etc.

WHO MAY APPLY: Applications will be accepted from current State employees at the Insurance Examiner level, those within transfer range, or those with list eligibility. Training and Development Assignments may be considered; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. Surplus candidates must attach a copy of their letter. *All applicants must clearly indicate the basis of their eligibility (i.e., SROA, surplus, reemployment, reinstatement, transfer, list eligibility or Training and Development Assignment) on the state application.*

APPLICATION PROCEDURE: Send a completed standard State of California application to Anne Tong, Field Examination Division, Department of Insurance, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. **PLEASE INDICATE "FED - INSURANCE EXAMINER, POSITION 251-4420-XXX" ON THE STATE APPLICATION.** APPLICATIONS RECEIVED WITHOUT THE ABOVE INFORMATION MAY NOT BE CONSIDERED FOR REVIEW. For additional information, please call Anne Tong at (916) 492-3317.

FINAL FILING DATE: **June 15, 2007 or Until Filled**

***Recruitment Hiring-Above-Minimum rate included.**

NOTE: Interested individuals must submit their application by the final filing date in order to be considered for this position.

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN
ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

dp 06/01/07